



# interview

The Do's and Dont's In a  
Job Interview

# Do

- \*Research the company and the position you're applying for
- \*Research common interview questions and answer them
- \*Dress yourself appropriately
- \*Bring all the requested paperwork
- \*Offer a firm handshake and make eye contact
- \*Be enthusiastic about the interview
- \*Give detailed answers with examples to the questions
- \*Answer questions like, „What are your biggest flaws?“ intelligently but honestly
- \*Ask intelligent questions and prepare them before the interview
- \*Take notes so you don't forget every detail

# ***Don't***

\*Rehearse your answers so much that you sound like you're reciting from memory

\*Dress too casual or in revealing clothes

\*Be late to the interview

\*Slouch, fidget or yawn while being interviewed

\*Be self-aggrandizing, insinuating that you are perfect and have zero flaws

\*Speak negatively about your current or former company, boss or coworkers

\*Lie

\*Answer every question with a simple „yes” or „no” answer

\*Say that you don't have any questions

\*Call immediately after the interview to find out if you got the job, or make repeated phone calls